

LOWER KINGSWOOD RESIDENTS' ASSOCIATION

CONSTITUTION

1. NAME

- 1.1. The Association shall be called the 'Lower Kingswood Residents' Association' (LKRA).

2. THE AIMS OF THE ASSOCIATION SHALL BE:

- 2.1. To promote the common interests of the community in Lower Kingswood.
- 2.2. To draw attention to developments which may affect the quality of life in Lower Kingswood.
- 2.3. To represent the interests of residents of Lower Kingswood collectively to local, regional or national authorities and other organisations.
- 2.4. To monitor and comment on major issues affecting the quality of life in Lower Kingswood including planning, traffic management, licensing, cultural activities, community safety and policing.

3. MEMBERSHIP

- 3.1. Membership of the Association shall be open to all Residents of the district of Lower Kingswood of 18 years of age and over but to no others.

4. THE COMMITTEE

- 4.1. The policy and general management of the affairs of the Association shall be directed by a Committee, which shall consist of not more than eighteen elected members of the Association.

- 4.2. The Committee shall have the power to appoint such Honorary Officers as may, from time to time, be determined; but always including Chairman, Vice Chairman, Secretary and Treasurer. The post of Chairman shall not be held for more than 10 years.
- 4.3. The Committee shall have the power to co-opt not more than three other persons, so long as the overall number does not exceed that set out by clause 4.1
- 4.4. The Committee shall meet at regular intervals but not less than 5 times per year and usually on the second Tuesday of every other month.
- 4.5. All Committee members shall retire annually, but shall be eligible for re-election. No member of the Association elected to any local, regional or national government authority or holding office in a political organisation shall be eligible to become an elected member of the Committee.
- 4.6. Once in each year the Committee shall present to members an Annual Report of the Committee, the annual audited or examined Accounts and a proposal for the appointment of an Auditor or Independent Examiner.

5. OTHER COMMITTEES

- 5.1. The Committee shall have the power to appoint such sub-committees, as it shall, from time to time, determine.

6. ANNUAL GENERAL MEETING

- 6.1. The Annual General Meeting shall be held each year at a date determined by the Committee, but no later than the end of May. At least 14 days' notice shall be given to members before the date of the meeting. Advance notification in the Association's newsletter and/or website and/or notices being displayed at various public locations in Lower Kingswood before the date of the Meeting shall satisfy the need for the Committee to provide adequate notice of any such meeting.
- 6.2. The election of the Committee shall take place at the Annual General Meeting. Nominations for committee members must be submitted in writing to the Secretary (in such form as may from time to time be determined by the Committee) at least 7 days before the Annual General Meeting. Individuals nominated must have agreed to stand.

7. SPECIAL GENERAL MEETING

- 7.1. The Secretary shall, within 21 days of receiving a written request to do so by not less than 40 members, call a Special General Meeting of the Association. Such a request must state the purpose for which the meeting is to be called. The Committee may also, by a majority of its members, call for a Special General Meeting to be held.
- 7.2. The agenda of any Special General Meeting shall be advised to members not less than 14 days before the date of the meeting. Advance notification in the Association's newsletter and/or website and/or notices being displayed at various public locations in Lower Kingswood before the date of the Meeting shall satisfy the need for the Committee to provide adequate notice of any such meeting.

8. SUBSCRIPTIONS

- 8.1. The individual members shall pay such subscriptions (if any) as the Committee, from time to time, determines. Subscriptions shall be due on 1st January each calendar year, payable to the Association and forwarded to the Treasurer. Members paying by Bank Standing Order, the Associations preferred method of subscription payment, may pick a month of their own choosing (excluding December).

9. QUORUM

- 9.1. Decisions taken by the Committee must be agreed by the majority of its members, with not less than five members voting, including at least two officers. The Chairman shall have the casting vote in addition to his/her ordinary vote.

10. DISSOLUTION

- 10.1. If the Committee, by a simple majority, determines that it is necessary or advisable to dissolve the Association, it shall seek the approval of a simple two-thirds majority of those members attending a Special General Meeting. Any assets remaining after the satisfaction of any proper debts and liabilities of the Association shall be applied towards charitable purposes for the benefit of members.

11. ALTERATIONS TO THE CONSTITUTION

11.1. Any alterations to this Constitution shall require the approval of a simple majority of the members attending an Annual General Meeting or Special General Meeting, providing that the members have been given not less than 14 day's notice in writing of the proposed alterations.

Lower Kingswood Residents Association (LKRA) Equality and Diversity Policy;

At the core of the culture of the LKRA is a commitment to promote inclusion, fairness, equality, and diversity for all its members. The LKRA is open to all who live in Lower Kingswood, regardless of age, disability, ethnicity, race, gender, sexual identity, religion or belief.